



**Trustees' Annual Report and Financial Accounts
For the year ended 31 December 2020**

Charity Registration No. 1168721

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1. Reference and Administration Details

Charity name Charity IT Association

Charity number 1168721

Charity Registered Office 39a Bartholomew Close
London EC1A 7JN

Trustees

Danielle Green	Chair & Acting CEO	(Resigned October 2020)
Amy Low		(Resigned October 2020)
Andy Simpson	Chair	(Appointed March 2021, formerly Acting Chair)
Ian Henderson	Vice Chair	(Appointed April 2021)
Steve Smith		
Dominic Aslan		
Giles Hill		
Gordon Walker		

CEO (Voluntary)

David Grocott CEO (Appointed September 2020)

Bankers

NatWest Bank Limited
134 Aldersgate Street
London EC1A 4JA

Accounts Independently Examined by:

Counterculture Partnership LLP
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

2. Chair's Foreword

We are delighted to present our Annual Report outlining CITA's continuing mission to provide better access to technology for those in the third sector. The year saw us rethinking our operating model to be technology delivered (ongoing Project ACCESS) and establishing a series of executive volunteer appointments, including CITA's first CEO. We were limited by our resources, although 2020 and COVID challenges brought about new opportunities for our fantastic volunteers and committed stakeholders.

During this reporting period, CITA also formed a mentoring partnership with the Royal Corps of Signals (UK Military). This partnership - formally named *The Odyssey Mentoring Scheme* - linked CITA's volunteers with technical members of the Royal Corps of Signals.

Our work has underlined the importance of providing trusted affordable services to charities to support the great work that they do.

3. Objectives and Activities

The charity's object is:

To promote for the public benefit the efficiency and effectiveness of charities and not-for-profit organisations through the provision of education and training in information technology and the implementation of related projects.

Our aim is to help charities, but also to help with the challenge of IT. Technology can be challenging for small organisations without in-house expertise, and CITA can be an immensely valuable, trusted partner.

How our Objectives Deliver Public Benefit

The trustees confirm that they complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity's Commission general guidance on public benefit "Charities and Public Benefit".

We have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our activities. In particular the trustees have considered how planned activities will contribute to the aims and objectives they have set. CITA's work benefits a wide range of other charities across the United Kingdom.

Our main objectives are to:

- Provide advice to charities on a wide range of IT issues through matching them with a volunteer
- Equip our volunteers with advice and resources to increase the value of their efforts and time
- Develop other forms of IT support for charities, according to identified need
- Evaluate the impact of our service on beneficiaries to inform the future development of our services

Charities

CITA introduces charities looking to improve their technology capabilities to volunteers with appropriate IT skills and experience. Our vision is a world in which charities can harness the full potential of technology to increase their impact for good. We help to achieve this by providing charities with access to affordable, trustworthy, and independent technology services to allow them to achieve their own strategic mission.

Services

We facilitate the following services to deliver against these objectives:

CITA Review service offers a short IT assessment giving independent advice to identify and qualify potential IT projects and initiatives, that will support their strategic and operational objectives.

CITA Advisory service provides IT Project management support and advice helping charities to define, plan and manage identified IT projects from scoping to completion.

CITA Delivery service provides the right technical skills needed to deliver a successful IT project.

Volunteers

CITA's volunteers are the lifeblood of the organisation. All of CITA's services are provided by experienced IT professionals who have volunteered their time, skill and commitment to help charities make better use of IT and to be more effective and efficient in the digital world.

CITA volunteers benefit from gaining greater experience and exposure to IT issues and concerns, as well as knowing that they are indirectly helping people in need of charity support. They ultimately assist the client charities in delivering more benefit to their end beneficiaries.

4. Achievements and Performance

In our fourth full year as an incorporated charity, we helped charities supporting causes as varied as the arts sector, community development, children in need, homelessness, family resources, cancer support.

With our volunteers, 38 CITA Reviews (Tech Surgeries) and 12 CITA Advisory projects (IT Consultancies) were completed, and 18 CITA Delivery projects (IT Projects). Through the challenging first year of Covid-19 pandemic, CITA volunteers endeavoured to support charities as they adapted to the conditions of remote working, unpredictable funding environments and rising demand for services.

These figures include the period of 3-months between September and November where CITA did not take on any new projects from charities but kept on working on existing ones while we focussed on the developing Project ACCESS and establishing the route forwards for the charity.

Despite our 3-month pause in new engagements, CITA registered 97 new charities in 2020, bringing the total to 1134, and 94 new volunteers, making a total of 756.

We received affirming feedback from charities in 2020, including:

“Our volunteer was so helpful and professional from start to finish and helped us deliver the project to a high standard. He even suggested charity IT benefits that we were unaware of and were missing out on. He was very knowledgeable about charities and has helped with queries outside the original project. Without a dedicated IT member of our team, we struggle as a small charity with any large projects, but CITA meant that we were able to complete the project we needed efficiently and without the stress of a large bill at the end.”

Shelter From The Storm

“We were trying to navigate the complexities of IT provision, cloud-based systems and the requirements of secure emails. CITA was able to provide YouTurn Futures with timely, personable, free and independent advice to help us make the right decisions.”

YouTurn Futures

“Brilliant advice and support from our volunteer, which we as a small charity found invaluable. Would definitely recommend the service for other charities.”

Gorse Hill Studios

“Lancashire Women's IT infrastructure evolved organically with the rapid growth of the organisation. Our volunteer's expertise accessed through CITA has helped us understand the issues with our existing structure, implement some quick fixes and informed our plans to make our IT infrastructure fit for purpose.”

Lancashire Women

“Our CITA volunteer was friendly and helped us to outline exactly what it was that we were looking for. He also supported us in identifying some suitable next steps which helped us arrive at our solution. We will definitely come to CITA next time we need IT support; the process was quick and easy, and the advice we received was of great value. Thank you CITA!”

Dose of Nature

“CITA has helped our charity gain a deeper understanding of our current use of IT, allowing us to see how we might make better use of IT to serve our beneficiaries more effectively. This was just the first step for us as we intend to use the CITA consultancy service for further support and guidance. The volunteer we were paired with was incredibly helpful and took the time to ensure we understood his conclusions and recommendations.”

Doncaster Alcohol Services

“I found it really useful to talk through our IT requirements and potential upcoming costs with our CITA volunteer. As none of us at Health for All are IT experts it was really helpful to get neutral advice on what our requirements should be and how reasonable costs and advice we were being given was.”

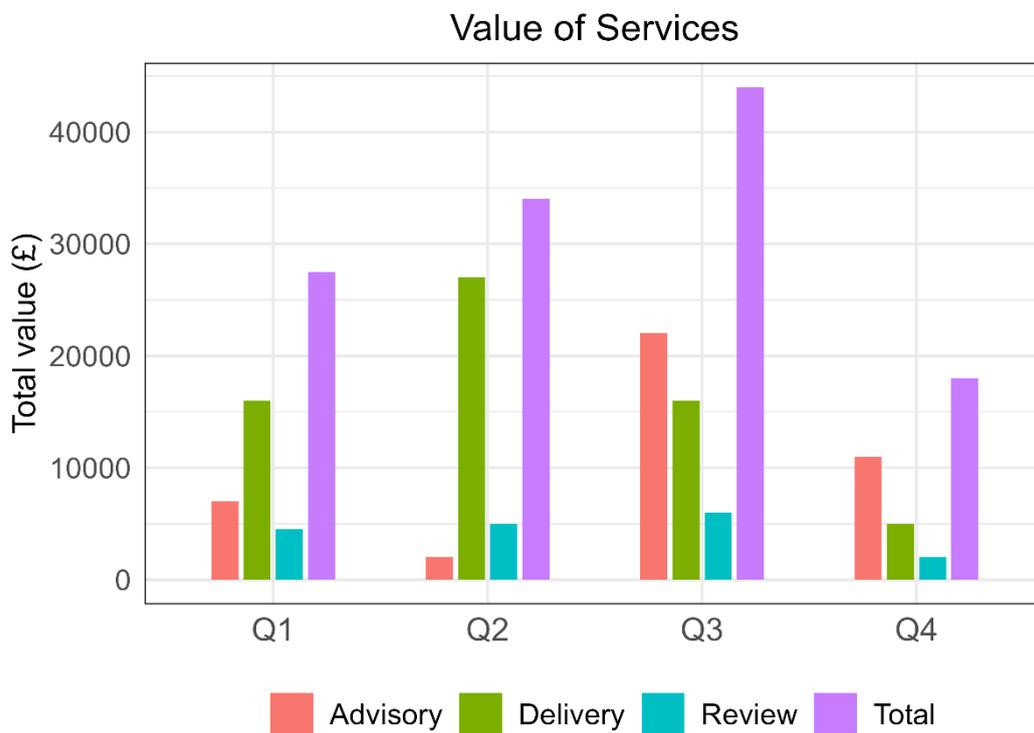
All For Health

“CITA helped us navigate the tricky landscape of a cloud-based document storage and sharing solution. Thanks to our volunteer’s input, we were able to streamline our staff’s use of IT, safeguard our data and launch the Microsoft 365 platform. This has been particularly invaluable as Covid struck - enabling our teams to stay working and communicating remotely, in real time. Huge thanks to our volunteer and CITA.”

Little Village

“CITA offers a lifeline to tiny charities like ours. We rely on the goodwill of volunteers to punch way above our weight. Our IT projects would have remained wishful thinking without CITA; through CITA’s quality volunteers we have been able to refine and improve usability for thousands of women and families who use our services.”

The Ectopic Pregnancy Trust



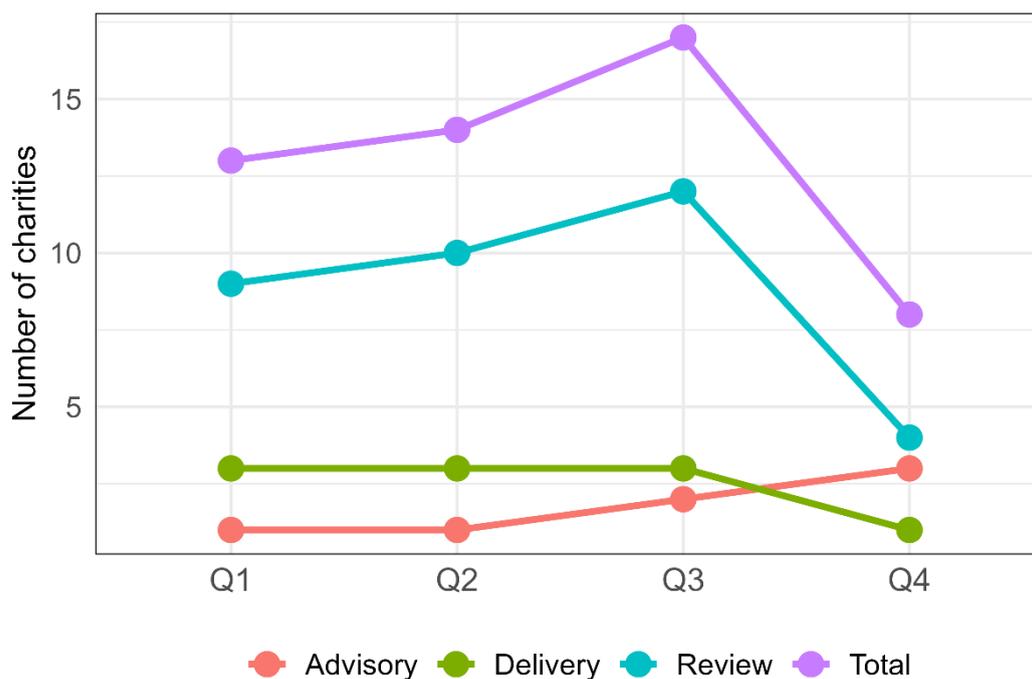
Performance Monitoring

We identified the following five areas and ten Key Performance Indicators that allow us to measure our success against our mission. We use feedback from charities and volunteers to help us further understand the effectiveness and impact of our work.

1. We measure the number of charities that we have engaged with, and their income levels, to see which part of the sector we are helping the most. We also measure which of those charities have limited IT resources, because it is here that we can make the biggest impact. In 2020:
 - CITA worked with 67 charities across the UK. 40% had an annual income of less than £100K, and 34% between £100K and £500K.

- *79% of charities engaged had no dedicated IT resource and 97% had fewer than 2 dedicated IT staff members.*
2. From feedback we estimate how much time has been given up by our volunteers to support charities in terms of person-hours, either face-to-face or remotely:
 - *In 2020, CITA volunteers provided approximately 123.5 days of free IT consultancy, support or work to support charities.*
 3. We measure the value of what is delivered to charities in terms of the opportunity cost of having to buy in an external IT expert to fulfil the tasks undertaken by CITA volunteers:
 - *The average value to each charity, per assignment in 2020 was £2,375.*
 - *In 2020, the estimated value of services delivered by CITA volunteers was £123,500.*
 4. We measure the effectiveness of all assignments undertaken by CITA volunteers. In 2020:
 - *97% of assignments undertaken by CITA volunteers were judged to be either useful or very useful.*
 - *95% of charities who responded reported that they obtained actionable outcomes from the CITA engagement*
 5. From feedback, we measure the trust and satisfaction that charities and volunteers have in CITA. In 2020:
 - *97% of charities that have used services through CITA would recommend CITA to others.*
 - *88% of CITA volunteers would participate in further assignments.*
 - *Of those who volunteered in 2020, 45% completed more than one assignment.*

Charities helped by CITA in 2020



Footnote to graph: Levels recorded in Q3-4 reflect the self-impose hiatus period on new projects from September-November 2020. This enabled CITA to focus its limited resources on formulating plans and improvements (Project ACCESS).

Mentoring Achievements & Performance Monitoring

CITA is also gathering feedback and monitored satisfaction from participants of the inaugural Odyssey mentoring scheme. This will focus on their experiences, what they gained from taking part and how we could improve the scheme in the future.

5. Structure, Governance and Management

Governing Document

CITA is an organisation registered as a charity in England and Wales and was established under a constitution, which created its objects and powers of the charity, and as such is governed by this constitution.

Trustee Board

At the end of 2020, CITA had six trustees, including corporate trustees for AbilityNet and WCIT (who each appoint representatives to the Board). As the corporate trustee positions for Reach, LASA and Technology Trust/Charity Digital were left vacant, 5 independent trustees were appointed (after an amendment to the constitution in December 2018). Selection was subsequently through recruitment, interview and appointment.

Management Structure

During autumn of 2020, the role of the Chief Executive was appointed to an executive volunteer. This individual harnesses extensive commercial experience as a Managing Director and Chief Operating Officer. Our CEO is responsible for the charity's overall day to day management, reporting to the Chair of Trustees. Key strategic decisions are taken to the Board of Trustees for approval, and administration is processed by a paid FTE. The trustees are responsible for the overall strategic direction and sound financial practices within the charity. The Board held meetings on a monthly or bi-monthly basis and received monthly management accounts.

At the end of 2020, work began on restructuring the charity operations to be supported by eight (8) executive volunteers, in the supporting roles of: Charity Project Manager, Event Manager, Project Manager, IT Manager, Fundraising Manager, Comms Manager, Executive Support x2. The newly recruited volunteers have a blueprint to support the CEO in achieving this goal and supported by Committee Chairs of operating pillars (Trustees are Committee Chairs).

Trustees are appointed as Committee Chairs, enabling them to focus on each of their areas, all reporting into the Board.

Related Parties

The CEO (volunteer) is the brother-in-law of the Chair of Trustees (volunteer).

6. Financial Review

At the end of 2020 CITA showed cash balance of £16,079 (2019: £20,990). Total income for the year was £18,767 (2019: £18,909), which included £6,946 (2019: £10,330) for consultancy services.

As in the previous 3 years, a cash grant was received from WCIT in 2020 and the WCIT also provided in-kind support including back-office support. Much appreciation is given to the financial accounting services we have been able to use.

The 2020 plan was to develop the diversity of the income model to mitigate the difficulties of raising grant funding. CITA was retained as one of The Lloyds Bank Foundation Enhance partners and a new income stream was generated by establishing a mentoring scheme in support of the Royal Corps of Signals. Income from charged services declined due to a decision taken by the trustees to not charge for CITA reviews during the COVID-19 pandemic as charities struggled with the impact of the pandemic and infrastructure was not a priority. The CSR sponsorships completed during the year and no new agreements were reached in 2020 as corporations focussed their CSR funding on charities with a direct impact on the pandemic.

Reserves

Any income generated above the approved budget of CITA in a financial year will be used to establish and maintain a financial reserve. That will be held in a separate financial vehicle from the operational funds.

The Financial Reserve may only be used to fund the charitable activities of CITA, when income has fallen below the budget for a year and there is no foreseeable way to fund the Charities activities.

The decision to utilise the Financial Reserve may only be taken by a majority vote from the Trustees in which at least four of the Chair, Vice Chair and the Committee Chairs are in favour.

Plan for the Future

In 2021, CITA intends to rebuild from the challenges of 2020, taking encouragement from the work achieved in 2019, and to use its resources to grow the level of customer service and increase the number of charities helped across the UK.

CITA will continue to pursue other revenue streams and charitable grants in order to support this work. CITA aims to work with more partners, increase the service levels and grow its marketing presence to reach more charities. CITA intends to increase and strengthen the volunteer base to improve the knowledge of skills that can be offered.

7. Statement of Trustees' Responsibilities in Relation to the Financial Statements

The trustees are responsible for preparing the trustees' annual report and financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Charity law in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (Statement of Recommended Practice);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity and signed on its behalf by:



Andy Simpson

Chair

Date: 22 September 2021

8. Independent Examiner's Report to the trustees of Charity IT Association

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 14 to 24.

Responsibilities and basis of report

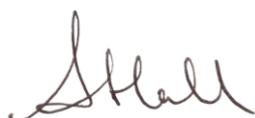
As the trustees of Charity IT Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of your charity's accounts as carried out under section 145 of the Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Amanda Hall

Partner
Counterculture Partnership LLP
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

Date: 22 Sep

9. Statement of Financial Activities

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020
Income and endowments from:				
Grants & Donations	3	10,508	0	10,508
Other income	4	8,259	0	8,259
Total Income		18,767	0	18,767
Expenditure on:				
Charitable activities	5	31,687	0	31,687
Total Expenditure		31,687	0	31,687
Net Income/(Expenditure)		(12,920)	0	(12,920)
Net movement in funds		(12,920)	0	(12,920)
Reconciliation of funds				
Total funds brought forward		22,057	0	22,057
Total funds carried forward		9,137	0	9,137

Statement of Financial Activities 2019 Comparatives

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2019
Income and endowments from:				
Grants & Donations	3	8,579	0	8,579
Other income	4	10,330	0	10,330
Total Income		18,909	0	18,909
Expenditure on:				
Charitable activities	5	23,819	16,411	40,230
Total Expenditure		23,819	16,411	40,230
Net Income/(Expenditure)		(4,910)	(16,411)	(21,321)
Net movement in funds	8	(4,910)	(16,411)	(21,321)
Reconciliation of funds				
Total funds brought forward		26,967	16,411	43,378
Total funds carried forward		22,057	0	22,057

The charity has no recognised gains and losses other than the net movement in funds for the two years shown.

Balance Sheet 2020

	Note		2020
			£
Fixed Assets			
Tangible	9	236	
			236
Current Assets			
Debtors	10	550	
Prepayments & Accrued Income	10	335	
Bank		16,079	
			16,964
Current Liabilities			
Trade Creditors	11	1,275	
Other Creditors & Accruals	11	2,550	
Deferred Income	11	4,238	
			8,063
Net Current Assets / (Liabilities)			8,901
Total Assets less Current Liabilities			9,137
Funds of the charity:	12		
Restricted funds			0
Unrestricted funds			9,137
Total funds			9,137

The financial statements on pages 14 to 24 were approved by the trustees, and authorised for issue on 22 September 2021 and signed on their behalf by:

Andy Simpson

Signed:



Chair of Trustees

Dated 22 September 2021

Balance Sheet 2019 Comparatives

	Note		2019
			£
Fixed Assets			
Tangible	9	493	
			493
Current Assets			
Debtors	10	2,545	
Prepayments & Accrued Income	10	243	
Bank		20,990	
			23,778
Current Liabilities			
Trade Creditors	11	587	
Other Creditors & Accruals	11	794	
Deferred Income	11	833	
			2,214
Net Current Assets / (Liabilities)			21,564
Total Assets less Current Liabilities			22,057
Funds of the charity:	12		
Restricted funds			0
Unrestricted funds			22,057
Total funds			22,057

Notes to the Accounts

1. Charity status

The charity is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission in England. The charity's registered office is 39a Bartholomew Close, London, EC1A 7JN.

2. Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Charity IT Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Income from donated goods/services is measured at the fair value of the goods/service unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Raising funds

These are costs incurred in attracting voluntary income and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

As a registered charity, the company is exempt from corporation tax on surpluses arising from its charitable activities during the year.

Tangible fixed assets and depreciation

All assets costing more than £150 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer equipment - 50% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

3. Income from grants and donations

	Unrestricted Funds	Restricted Funds	Total Funds: 2020	Total Funds: 2019
	£	£	£	£
Donations:				
Worshipful Company of Information Technologists – services in kind	6,750	0	6,750	6,458
Distributor International Ltd	0	0	0	1,000
Logica CMG Charity Project	2,000	0	2,000	0
Other donations	1,758	0	1,758	1,121
Grants:				
Worshipful Company of Information Technologists	0	0	0	0
Total	10,508	0	10,508	8,579

4. Other income

	Unrestricted Funds	Restricted Funds	Total Funds: 2020	Total Funds: 2019
	£	£	£	£
Consultancy services	6,946	0	6,946	10,330
Other income	1,313	0	1,313	0
Total	8,259	0	8,259	10,330

5. Expenditure on charitable activities

	Charitable activities	Governance	Total: 2020	Total: 2019
	£	£	£	£
Freelance Consultancy	20,185	0	20,185	28,325
Accountancy (donated in kind)	0	6,750	6,750	6,458
Web & Marketing	2,106	0	2,106	2,418
Independent Examiners Fees	0	562	562	1,630
Subscriptions	89	0	89	627
Insurance	1,142	0	1,142	386
Admin & charges	596	0	596	365
Depreciation	257	0	257	21
Total	24,375	7,312	31,687	40,230

Included within total expenditure on charitable activities was £0 of restricted expenditure (2019: £16,411 was restricted).

6. Employees

Charity IT Association did not employ any staff during the year (2019: none).

7. Trustees

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year (2019: £nil).

No trustees received reimbursement of expenses during the year (2019: £nil).

No trustees have received any other benefits from the charity during the year.

8. Net movement in funds

Net movement in funds is stated after charging/(crediting):

	2020	2019
	£	£
Independent examiner's fees	562	1,630
Depreciation of owned tangible assets	257	22

Independent examiner's fees in 2019 includes the cost of examination of financial statements for 2018 which were not accrued in the year.

9. Tangible fixed assets

	Computer Equipment	Total
	£	£
Cost		
At 1 January 2020	1,082	1,082
Additions	0	0
At 31 December 2020	1,082	1,082
Depreciation		
At 1 January 2020	589	589
Charge for the year	257	257
At 31 December 2020	846	846
Net book value		
At 31 December 2020	236	236
At 31 December 2019	493	493

10. Debtors

	2020	2019
	£	£
Other debtors	550	2,545
Prepayments and accrued income	335	243
Total debtors	885	2,788

11. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	1,275	587
Accruals and deferred income	6,788	1,627
Total creditors	8,063	2,214

12. Statement of funds

2020	Brought Forward	Income	Expenditure	Transfers In/out	Carried Forward
	£	£	£	£	£
Restricted funds					
WCIT Charity	0	0	0	0	0
Unrestricted funds	22,057	18,767	(31,687)	0	9,137
Total funds	22,057	18,767	(31,687)	0	9,137

2019	Brought Forward	Income	Expenditure	Transfers In/out	Carried Forward
	£	£	£	£	£
Restricted funds					
WCIT Charity	16,411	0	(16,411)	0	0
Unrestricted funds	26,967	18,909	(23,819)	0	22,057
Total funds	43,378	18,909	(40,230)	0	22,057

13. Related party transactions

During the year the CITA Programme Manager received payments totalling £0 (2019: £28,256) for provision of services to the charity.